



Thursday 28<sup>th</sup> May 2020

Dear Parents/carers,

I hope that this letter finds you and your family well, and that you are managing to cope with the current situation as best as you are able. As a school community, I know that we are all missing being together “as normal” and that the weeks since the end of March have been hard for children, families, staff and the wider community.

After the government’s announcement today, we are now able to share with you our plans for reopening Fairway on a phased return from June 1<sup>st</sup> for Reception, Year 1 and Year 6 pupils. To support this, the school has worked closely with health and safety advisors to complete detailed risk assessments, which have been fully endorsed by the University of Wolverhampton Multi Academy Trust and our Local Governing Board.

We have vastly reduce group sizes. The government suggests 15 in a group, or “bubble”. As a Trust, we have decided that there will be no more than 10 children in a fixed year group bubble with one or two consistent members of staff. Each year group has been split into Group A or B and then subdivided further into A1/A2 and B1/B2. Fewer children enables us to encourage social distancing. These bubbles will need to be spread around school in a consistent learning space with all resources and materials remaining within that bubble. Please be aware that your child may be taught in a different room, by a different teacher.

The following phased model has been agreed:

❖ **Week beginning 1.6.20 (planning and establishing week)**

- **Monday 1<sup>st</sup> June** – Staff training - closed to all pupils except key worker/vulnerable children
- **Tuesday 2<sup>nd</sup> June** – Reception, Year 1 and Year 6 **Group A (1&2)**
- **Wednesday 3<sup>rd</sup> June**- Schools deep clean – closed to all pupils except key worker/vulnerable children
- **Thursday 4<sup>th</sup> June**- Reception, Year 1 and Year 6 **Group B (1&2)**
- **Friday 5<sup>th</sup> June** – staff training - closed to all pupils except key worker/vulnerable children

❖ **From Week beginning 8.6.20 (two day attendance)**

- **Monday**- Reception, Year 1 and Year 6 **Group A(1&2)**
- **Tuesday** - Reception, Year 1 and Year 6 **Group A (1&2)**
- **Wednesday**- Deep clean – closed to all pupils except key worker/vulnerable children
- **Thursday**- Reception, Year 1 and Year 6 **Group B (1&2)**
- **Friday** - Reception, Year 1 and Year 6 **Group B (1&2)**





**Fairway Primary Academy**  
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Website: [www.fairwayprimary.com](http://www.fairwayprimary.com)

**The school will remain open for key worker and vulnerable children Monday to Fridays.**

**Curriculum – what we will do in school:** We will deliver a modified and reduced curriculum based on the minimum entitlements, which staff have prepared and outlined until the end of the term. The learning which will take place will be very similar to the learning we are running for children at home and will use the same resources, so that all children can access it. We will work extensively with all children in relation to their personal, social and health education, including emotional/mental health and well-being. We will not be delivering the full curriculum usually on offer. Our distance-learning offer will continue as currently for all children – whether attending school or staying at home.

#### **Arrival and departures from school**

The school site will be closed to all but the children attending school each day. Parents will need to communicate with school by phone or email if there is anything you need from us. You will not be able to come into school at this time. We request where possible only one parent to drop off and collect their child from the appropriate entrance in staggered time slots, whilst carefully adhering to social distancing at all times. If a parent has to attend with other children not attending school, they too must socially distance at all times.

| <b>Year Group</b>   | <b>Arrive</b> | <b>Entrance</b>        | <b>Depart</b> |
|---------------------|---------------|------------------------|---------------|
| Year 1 A/B1         | 9.00am        | Year 3/4 door          | 2.15pm        |
| Year 1 A/B2         | 9.10am        | Year 3/4 door          | 2.25pm        |
|                     |               |                        |               |
| Year 6 A/B1         | 9.20am        | Year 5/6 door          | 2.35pm        |
| Year 6 A/B 2        | 9.30am        | Year 5/6 door          | 2.45pm        |
|                     |               |                        |               |
| Year R A/B1         | 9.40am        | Year 5/6 door          | 2.55pm        |
| Year R A/B2         | 9.50am        | Year 5/6 door          | 3.05pm        |
|                     |               |                        |               |
| Key Worker children | 8.45am        | Via the hall side door | 3.15pm        |



We're working towards Artsmark  
Awarded by Arts Council England





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All parents will enter via the field entrance, walk down the path (drop children off) and exit via side of Year 3/4 classrooms and out through main entrance. **This is a one-way system and must be adhered to for the safety of pupils, parents and staff. We ask that parents do not come earlier than the allocated time and wait on the playground and that parents leave immediately with their child once collected.**

At the end of the day children will be brought out onto the playground by the class teacher and will be lined up (2 metres apart). We will release the children in the order parents/carers walk down the path.

If a family has children attending in multiple groups, then they should all arrive together for the latest arrival time and place, and leave from the earliest departure time and place for their children.

#### **Uniform**

Where possible pupils should wear school uniform, but it is accepted that they may have outgrown their uniform. Where this is not possible, sensible own clothes can be worn (no football tops). Guidance recommends that clothes should be washed daily and clean clothes worn each day. Children can wear trainers so they do not need to change for any physical activity. PE kits should remain at home.

#### **Breakfast and After School Club**

At present, this will not be in operation. I apologise for the inconvenience this will cause, but this is not possible at this time.

#### **Safety**

Please do NOT send any child in if they, or anyone at home, are displaying symptoms (high temperature, new continuous cough and loss of taste/smell). If a child displays symptoms, then they will be isolated from their bubble and be sent home for a period of isolation in line with government guidelines. Any child over 5 years displaying symptoms can now take a test by going to the NHS website. This is most effective within 3 days of showing symptoms. We must protect our children, staff and families by following this strictly. Thank you in advance for your contribution to keeping our school community safe.



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## The Future

Whilst we recognise that the two days a week will be difficult for parents to manage, this is the only safe way we can welcome more children back into the building in June. Our plan needs to be sustainable and enable our staff the time to support home learning as we have been doing for all children not in school, by choice or because they are unable to attend at this time. This plan will be reviewed regularly and we will give further guidance as we make changes to improve our provision for the children.

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## Confirmation of places

We are now asking parents **who request a place to confirm this via email to [enquiry@fairwayprimary.co.uk](mailto:enquiry@fairwayprimary.co.uk)** (using the subject heading – ‘Confirmation of attendance’) **or text to the school mobile 07772 452631** stating clearly their child’s name and class so that we can begin organising bubbles. The deadline for this **by 12pm on Friday 29<sup>th</sup> May or as soon as possible**. If we do not hear from you by this point, we may not be able to accommodate your child in the first ‘cycle’ of reintegration. ‘New’ children to the bubbles will only be introduced after a discussion with the Headteacher and enough time given to planning staffing and available space.

Once the final numbers have been established, we will firm up timetable, staffing and the bubble your child will be in. This will be communicated via the email you have confirmed the place with/email address held on our system or by telephone before Monday. If you have requested a place and not had any communication by Monday, please call the school office. For your consideration, we have also attached an information leaflet and an updated COVID home school agreement. We will presume that the agreement is accepted when your child returns to school.

I hope this has given you some clarity and some answers to your many questions. Though we will be opening wider – it will be very different. What has not changed is that we will look after your child with the same care, compassion and dedication if you choose to send them into school.

Thank you for your continued support and understanding throughout this difficult time.

Yours sincerely



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Mrs. L Williams  
Headteacher



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